

## BTSA INDUCTION PROGRAM DATA CYCLE – 2009/2010

Date	Document/Activity	From	To
August 15, 2009	CTC notifies CDE of all newly approved 2009-2010 induction programs (include program titles, approval date, and number of PTs)	CTC	CDE
September 1, 2009	BTSA Induction Narrative Responses Revision Document - <i>Electronic Submissions Only</i>	Programs	4 copies of CD to Regional Director
October 1, 2009	Participating District Form for 09/10	Programs	CRDs
October 1 – December 3, 2009	Retention Data Survey Window	Programs	CTC
December 17, 2009	Retention Data Reports sent	CTC	CRD
December 17, 2009	Retention Data Reports sent	CRD	Programs
December 11, 2009 (11:59 PM)	Deadline to sign up as BTSA Participating Teacher (Consent Form)	Programs	CTC <a href="https://info.ctc.ca.gov/fmi/xsl/BTSA_PT_Consent_2009_10/home.xsl">https://info.ctc.ca.gov/fmi/xsl/BTSA_PT_Consent_2009_10/home.xsl</a>
December 14 – January 8, 2010	Programs Check for duplicates online at <b>Who Signed Up?</b> web page - Address all duplicates and credentials. . Please note that participants completing a preliminary program mid year and beginning a BTSA Induction program mid year may complete a consent form for both programs in 09-10.	CTC	Programs
January 8, 2010	Duplicates Reconciliation window closes	Programs	CTC
January 13, 2010	Final Participant List available at <b>Who Signed Up?</b> web page (All programs print Final Participant List)	CTC	Programs
January 13, 2010	Consent Form Report Sent	CTC	CRD
January 15, 2010	Consent Form Reports sent	CRD	Programs
March 1, 2010 (11:59 PM)	Deadline to sign up as a BTSA Support Provider	Programs	CTC <a href="https://info.ctc.ca.gov/fmi/xsl/BTSA_SP_Consent_2009_10/home.xsl">https://info.ctc.ca.gov/fmi/xsl/BTSA_SP_Consent_2009_10/home.xsl</a>
March 15, 2010	State Survey Opens (SP/SA/PT)	Programs	CTC
May 19, 2010	SP Statewide Survey Closes	Programs	CTC
May 21, 2010	SA Statewide Survey Closes		
May 27, 2010	PT Statewide Survey Closes		
June 1, 2010	State program and district reports sent	CTC	CRD
June 7, 2010	State, program and district reports sent	CRD	Programs
June 8, 2010	Remaining reports sent	CTC	CRD
June 14, 2010	Remaining reports sent	CRD	Programs